



Ref No. STPI/P/PUR/01/2022-23

Date: 13.09.2022

Subject: Repair & maintenance works of Electrical Room i.e., Fixing of MS Sheets & related civil work at Nashik.

Software Technology Parks of India (STPI), Ministry of Electronics and Information Technology (MeitY), Government of India, invites sealed bid under **TWO Bid system** (1. Technical Bid and 2. Commercial bid) from reputed bidders for Repair & maintenance works of Electrical Room i.e., Fixing of MS Sheets & related civil work at Nashik.

STPI Nashik is required to have following work at its office at Plot No. IT-1, IT Park, Opp. E-2 Block, MIDC, Ambad, Nasik, Pincode - 422 010 (Maharashtra)

I. Repair & maintenance works of Electrical Room i.e., Fixing of MS Sheets & related civil work at Nashik.

A. Details of Work:

Sr. No.	Description	Qty
1	Fabrication work	
	a. MS Sheets Size 22ft. X 4ft.	3 Nos.
	b. MS Square Pipe 50mmX50mmX10 ft.	6 Nos.
	c. Screw	60 Nos.
	d. Labour charges	Lumpsum
II	Civil Work on MS Sheet	
	a. 54ft. Length, 8Inch Width 9Inch Height with plaster	Lumpsum
	b. Repairing of side wall crack and water proofing.	

B. Other Terms and Condition:

1. The Bidder shall mandatorily visit the STPI Nashik premises before submitting the bid.
2. The bidder shall be responsible to make site ready as per the scope of work.
3. The bidder will submit the bid only after inspection of the site and analyses the actual requirement of material and other requirements to quote the techno-commercial bid. The quoted rates shall be all inclusive.
4. No escalation in price shall be accepted after issuance of Work Order to L1 bidder.
5. The above-mentioned work shall be considered complete upon completion of the installation and acceptance of the work.
6. The disposal of waste/unwanted material (if any) will be responsibility of bidder. In addition to removal of existing structure if required.
7. The bidder shall take utmost care of furniture, partition, AC duct installed etc. in the blocks to avoid any damage to property.
8. The bidder shall use best/high quality material for above scope of work.

C. PAYMENT TERM:

- 1) Payment will be made within 15 days of completion and acceptance of the work.
- 2) The GST No. of STPI Pune and other details as per GST compliance shall be mentioned in invoice.

D. The interested bidders are required to submit below mentioned documents:

- i. Name of the proprietor/Firm/Company (Copy of registration certificate to be furnished)
- ii. Address of the Company/Firm (with telephone No. Fax & E-mail)
- iii. Contact person(s) (with mobile numbers)
- iv. Permanent Accounting Number /TAN Number (Copy of the same to be furnished)
- v. GST Registration Number (Copy of the certificate to be furnished)

Note: kindly submit the document as per Checklist format Annexure I

The work is to be completed within 15 days from date of acceptance of WO/PO.

You are requested to **submit your sealed proposal** mentioning/ super scribing on the envelope with “Repair & maintenance works of Electrical Room i.e., Fixing of MS Sheets & related civil work at Nashik” at Software Technology Parks of India, Plot No. P1, Rajiv Gandhi Infotech Park, MIDC, Hinjewadi, Phase 1, Pune – 411 057 by **1500 Hrs** on or before **28th September,2022** and the bids received will be opened on same day at **1530 Hrs.**

The enquiry is available on STPI- Pune website: pune.stpi.in

You shall visit STPI-Nashik office located at Plot No. IT-1, IT Park, Opp. E-2 Block, MIDC, Ambad, Nasik, Pincode - 422 010 (Maharashtra) for inspection/any clarification before submission of your proposal/bid between 10 a.m. to 5 pm on all working/holidays.

**Director
STPI Pune**

“Annexure I”

(ENVELOPE 1: Technical BID)

CHECKLIST

	Documents	Documents Attached (Yes or No.)
a.	Copy of Tender Enquiry	
b.	Name of the proprietor/Firm/Company (Copy of registration certificate to be furnished)	
c.	Address of the Company/Firm (with telephone No. Fax & E-mail)	
d.	Name and address of the Partners/Directors of the Company/Firm (with mobile in case of a firm/company)	
e.	Contact person(s) (with mobile numbers)	
f.	Permanent Accounting Number /TAN Number (Copy of the same to be furnished)	
g.	GST Registration Number (Copy of the certificate to be furnished)	

Name & Signature of bidder

“Annexure II”

(☒ ENVELOPE 2: Price Bid Format)

Sr. No.	Description	Qty	Amount in Rs.
1	Fabrication work		
	a. MS Sheets Size 22ft. X 4ft.	3 Nos.	
	b. MS Square Pipe 50mmX50mmX10 ft.	6 Nos.	
	c. Screw	60 Nos.	
	d. Labour charges	Lumpsum	
II	Civil Work on MS Sheet		
	a. 54ft. Length, 8Inch Width 9Inch Height with plaster	Lumpsum	
	b. Repairing of side wall crack and water proofing.		
Total			
Taxes if Any			
Grand Total			

Grand Total (Words in Rupees):

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Date:

Signature Authorized Signatory

Place:

COMPANY SEAL