

# SOFTWARE TECHNOLOGY PARKS OF INDIA

(An Autonomous Society under Ministry of Electronics and Information Technology, Govt. of India)

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## RIGHT TO INFORMATION ACT 2005 INFORMATION HANDBOOK

### INTRODUCTION

#### 1.1 Background of the handbook

This information Handbook has been prepared in pursuance of Section 4 of the Right to Information Act, 2005 (RTI Act, 2005) to provide information in respect of objectives, functions etc. of the Software Technology Parks of India.

#### 1.2 Objectives

- To provide access to information under the control of office of the Director General, Software Technology Parks of India and to promote transparency in the working.
- To provide maximum information suo-motu or sources thereof so that people have minimum resort to use of the RTI Act.

#### 1.3 Intended Users

This Handbook is useful for the software exporting industry including small/medium entrepreneurs and individuals working in the related areas.

#### 1.4 Contact persons for getting more information

Please contact the Public Information Officer/concerned Assistant Public Information Officer(s) in the office of the Software Technology Parks of India and its centers / Sub-centers, as detailed in Chapter - 17 below.

## 1.5 Definitions/Abbreviations used -

- (a) “APIO” means Assistant Public Information Officer(s) designated under Section 5(1) of the RTI Act
- (b) “AA” means Appellate Authority to whom an appeal can be submitted under Section 7(8)(iii) of the RTI Act
- (c) “DG” means Director General, STPI
- (d) “GC “ means Governing Council
- (e) “ECOD” means Executive Committee of Director
- (f) “EXIM Policy” means Export/Import Policy
- (g) “PIO” means Public Information Officer designated under Section 5(1) of the RTI Act
- (h) “RTI Act” means Right to Information Act 2005
- (i) “EHTP Scheme” means Electronics Hardware Technology Park
- (j) “STP Scheme” means Software Technology Park
- (k) “STPI” means Software Technology Parks of India
- (l) “HOC” means Head of the Centre

## 1.6 Procedure and fee structure for getting information not available in the Handbook

Any person who wishes to seek information under the RTI Act, 2005 can file an application in Form-A, attached with this Handbook, to the PIO or APIO concerned. Forms are available free of cost in the O/o STPI/Centre/sub-Centre. It can also be downloaded from the STPI website.

A fee of Rs. 10/- (Rs. Ten) per application will be charged for supply of information other than the information relating to Tender Documents/ Bids/ Quotations/ Business Documents in addition to the cost of document or the photocopies of document/information, if any. For Tender Documents, an application fee of Rs. 500/- (Rs. Five hundred) per application will be charged. A sum of Rs. 2 (Rs. Two) per page will be charged for supply of photocopy of document(s) under the control of O/o STPI.

The fee/charges payable as above shall be in the form of Demand Draft/Indian Postal Order (IPO) drawn in favor of **Software Technology Parks of India and payable at Hyderabad**. Subject to the provisions of the RTI Act, STPI will endeavor to reply/provide the information as early as possible, and in any case within thirty days of the receipt of the request.

## **CHAPTER - 2: Particulars of the Organization, Functions and Duties**

### **[SECTION 4(1) (B) (i)]**

#### **2.1 STPI: The background**

Software Technology Parks of India was established and registered as an Autonomous Society under the Societies Registration Act 1860, under the Department of Electronics and Information Technology, Ministry of Communications & Information Technology, Government of India on 5<sup>th</sup> June 1991 with an objective to implement STP Scheme, set-up and manage infrastructure facilities and provide other services like technology assessment and professional training.

#### **2.2 Objectives of the society**

The objectives of the Software Technology Parks of India are:

- (a) To promote the development and export of software and software services including Information Technology (IT) enabled services/ BioIT.
- (b) To provide statutory and other promotional services to the exporters by implementing Software Technology Parks (STP)/ Electronics and Hardware Technology Parks (EHTP) Schemes and other such schemes which may be formulated and entrusted by the Government from time to time.
- (c) To provide data communication services including value added services to IT / IT enabled Services (ITES) related industries.
- (d) To promote micro, small and medium entrepreneurs by creating conducive environment for entrepreneurship in the field of IT/ITES.

#### **2.3 Functions of the Society**

The STPI performs all functions necessary to fulfill its objectives and include the following:-

- (1) To establish Software Technology Parks / centers at various locations in the country;
- (a) To perform all functions in the capacity of the successor to the erstwhile Software Technology Park Complex which were taken over by the STPI
- (b) To establish and manage the infrastructural resources such as integrated infrastructure including International communication / Data center / Incubating facilities etc. for 100% export oriented units and to render similar services to the users other than exporters.
- (c) To undertake other export promotional activities such as technology assessments, market analysis, market segmentation as also to organize workshops/exhibitions/seminars/conferences etc.
- (d) To facilitate specialized training in the niche areas to meet the above objectives.

- (e) To work closely with respective State Government and act as an interface between Industry and Government.
- (f) To promote secondary and tertiary locations by establishing STPI presence to promote STP/EHTP Scheme, and promotional schemes announced by Government.
- (g) To promote entrepreneurship through incubation programmes / seed funds / IP development and other awareness programmes.
- (h) To assist State Governments in formulating IT policies and liaison for promoting the IT industries in respective states to achieve an exponential growth of exports.
- (i) To promote quality and security standards in the IT industries.
- (j) To work jointly with venture capitalists for providing financial assistance to the IT industries.
- (k) To provide Project Management and Consultancy services both at national and international level in the areas of expertise of STPI.

2. To perform financial management functions which comprise *inter-alia* the following activities;

- (a) To obtain or accept grants, subscription, donations, gifts, bequests from Government, Corporations, Trusts, Organizations or any person for fulfilling the objectives of the STPI.

Note: Whenever any gifts, bequests from foreign Governments/ organizations are accepted/ obtained they shall be routed through Government and be regulated by such directions as may be issued by Government.

- (b) To maintain a fund to which shall be credited:

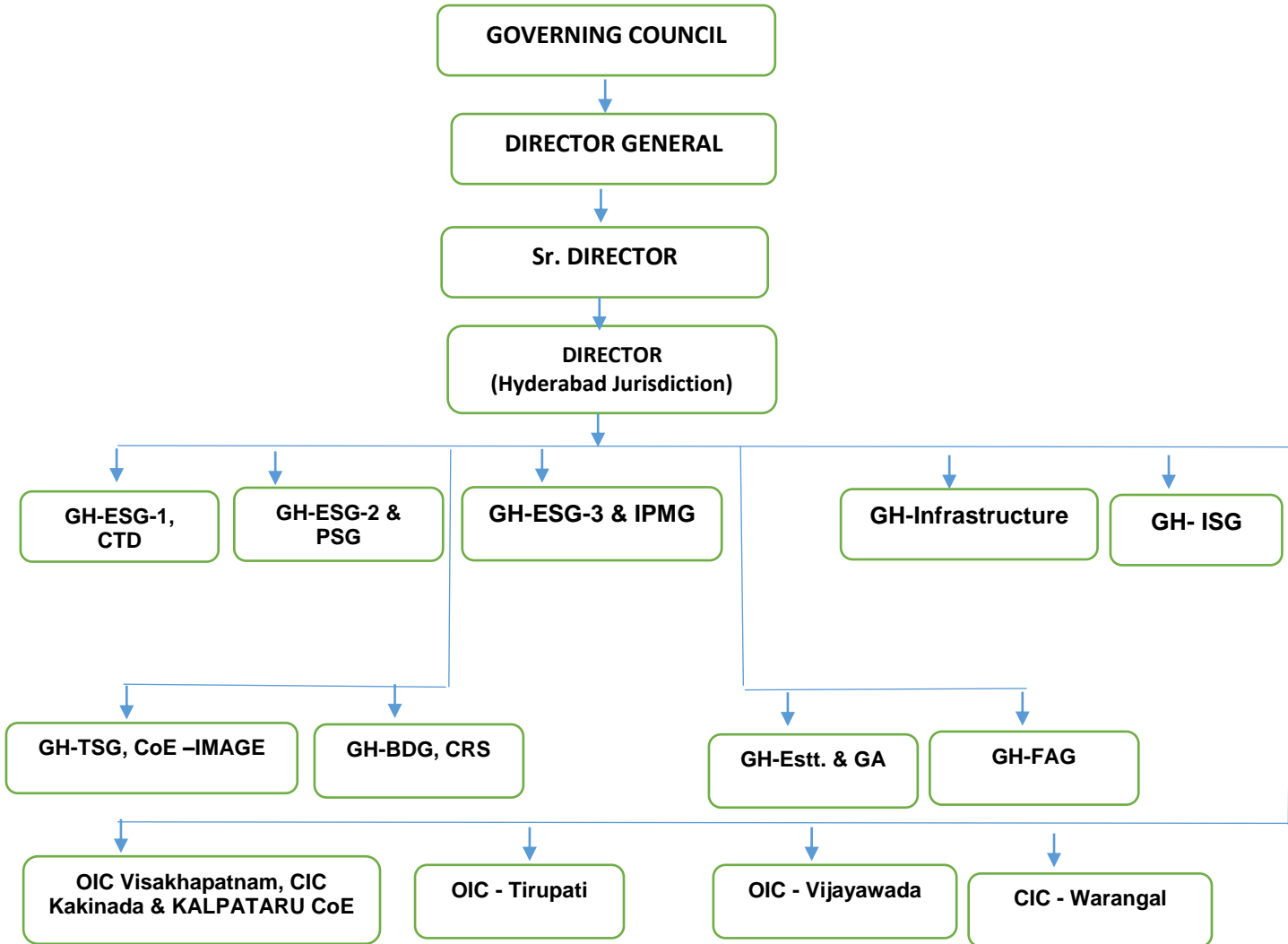
- All money provided by the Central Government, State Governments, Corporations, Universities etc.
- All fees and other charges received by the STPI.
- All money received by the STPI by way of grants, gifts, donations, benefactions, bequests or transfers; and
- All money received by the STPI in any other manner or from any other source

- (c) To deposit all money credited to the Fund in Scheduled Banks / Nationalized Banks or to invest in such a manner for the benefit of the STPI as may be prescribed. Atleast 60% of the funds shall be placed with the Public Sector Banks or in such a manner as may be prescribed by the Government from time to time.

- (d) To draw, make, accept, endorse and discount cheques, notes or other negotiable instruments and for this purpose, to sign, execute and deliver such assurance and deeds as may be necessary for the purposes of the STPI.
  - (e) To pay out of the funds maintained by STPI or part thereof, the expenses incurred by the STPI from time to time including all expenses incidental to the formation and reorganization of the STPI and management and administration of any of the foregoing activities including all rents, rates, taxes, outgoings and the salaries of the employees.
  - (f) To acquire, hold and dispose of the property in any manner whatsoever for the purposes of the STPI, with the prior approval of Governing Council as per the procedure laid down by Government.
- (3) TO DO ALL SUCH ACTS AND THINGS AS MAY BE REQUIRED IN ORDER TO FULFILL THE OBJECTIVES OF THE STPI.

## 2.4. STPI, HYDERABAD - ORGANIZATION CHART

### ORGANISATION CHART OF STPI-HYDERABAD DIRECTORATE



## **2.5 Details of Services/Initiatives of STPI**

### **2.5.1 Software Technology Park (STP) and Electronic Hardware Technology Park (EHTP) schemes**

#### **STP Scheme**

The STP Scheme is a 100% export-oriented scheme for the development and export of computer software, including export of professional services using communication links or physical media. The unique feature of the STP scheme is the provisioning of single-point contact services for member units, enabling them to conduct exports operations at a pace commensurate with international practices.

#### **Scheme benefits & Highlights**

- Approvals are given under single window clearance system.
- An STP unit may be set up anywhere in India.
- Jurisdictional STPI authorities can clear projects costing less than Rs.100 million with Indian Investment.
- 100% foreign equity is permitted.
- All the imports of Hardware & Software in the STP units are completely duty free, import of second-hand capital goods are also permitted.
- Re-export of capital goods is also permitted.
- Simplified Minimum Export Performance norms i.e., "Positive Net Foreign Exchange Earnings".
- Use of computer system for commercial training purposes is permissible subject to the condition that no computer terminals are installed outside the STP premises.
- Sales in the Domestic Tariff Area (DTA) are permissible.
- The capital goods purchased from the DTA are entitled for refund of GST.
- Capital invested by foreign entrepreneurs, know-how Fees, royalty, dividend etc., can be freely repatriated after payment of Income Taxes due on them, if any
- The items like computers and computers peripherals can be donated to recognized non-commercial educational institutions, registered charitable hospitals, public libraries, public funded research and development establishments, organizations of Govt. of India, or Govt of a State or Union Territory without payment of any duties after two years of their import.
- 100 Percent Depreciation on computers and computer peripherals over a period of five years.

## **EHTP Scheme**

The EHTP Scheme is a 100% export-oriented scheme for the development and export of electronics hardware. Units established under EHTP Scheme may carry out the following activities:

### **Scheme Benefits and Highlights**

- Manufacture any item of electronic hardware for exports.
- Manufacture of both hardware and software in an integrated manner for exports.
- R&D activity, maintenance, testing and calibration services for electronics products meant for exports.
- EHTP units may import all types of goods, including capital goods free of duty as defined in the Export Import (EXIM) Policy, required by it for manufacture, services, production and processing or in connection therewith.
- The units shall also be permitted to import goods, including capital goods, free of cost or on loan from clients required for the approved activity.
- EHTP units may procure goods required by them for manufacture, services, production and processing or in connection therewith, duty free, from bonded warehouses.
- Simplified minimum export performance norms i.e. "Positive Net Foreign Exchange Earnings".

Estimated Exports made by STP and EHTP units in FY 2022-23 is Rs. 7.4 Lakh crores and Rs. 8,348 crores respectively.

### **2.5.2 High Speed Data Communication (HSDC) Services**

STPI has been the pioneer as Data Communication Service Provider in India since 1993. In 1993, STPI- Bengaluru provided nx64 Kbps data communication connectivity to STP units through Intelsat F3 Standard Earth Station (ES) as the First International Gateway. STPI started providing last mile connectivity (point-to-point) to customer premises through owned RF/Microwave. STPI was then the first organisation to provide point-to-multipoint Microwave Radio network for Internet services in India. STP units within 30 km radius of the ES are connected through line-of-sight point-to-multipoint TDMA microwave links.

STPI caters to the data communication needs of the quality conscious Indian IT industry by providing SoftNET Services. Integrated network service called SoftNET Services, which include SoftPOINT service, providing Point-to-Point International Private Leased Line Connectivity (IPLC) and SoftLINK service, providing Internet Leased line Connectivity to software exporters doing offshore development.

STPI also holds the Unified license for Category-A Internet Service Provider (ISP) with ALL INDIA as the service area. In fact, STPI is the first commercial Internet service provider of India and the first to offer Digital Private Line through multiple-access radio network. STPI's



National service delivery and management infrastructure includes 60 independent gateways through NOCs at STPI centres.

## **Features**

The salient features of the SoftPoint services are:

- High security and reliability - the point-to-point and dedicated link via telecommunication network provides maximum security and reliable transmission
- Cost-effective - saves substantial cost on international communications
- Latest Network Management tools are used to manage the services end-to-end
- Bandwidths from 64Kbps onwards
- End interfaces available are ethernet, fast ethernet, gigabit ethernet etc.
- Single point contact for all support activities
- Fault logs available on the intranet

## **Benefits**

- Network Redundancy at all levels (ie., last mile, router, switch and connectivity to Internet gateway on transmission level)
- Robust Network with multi-homed gateway
- 24x7x365 technical support, handled by well-qualified technical team
- Online bandwidth statistics to monitor the usage and enable customer to forecast future requirements
- An ISO / IMS/ ISMS certified organisation
- Service Level Agreement (SLA) uptime of more than 99.5%
- Bandwidth on Demand (BoD) service for the existing Internet Leased Line Service customers

### **2.5.3 Incubation Services**

Software Technology Parks of India has been providing incubation facilities pan India to cater to the needs of Small & Medium Entrepreneurs (SMEs) in IT/ITeS sector. Many industries have operated and are operating from the Software Technology Parks of India facilities since 1992.

The incubator concept has emerged world-wide as essential infrastructure for the growth of high-technology businesses like information technology and software development. These incubators provide the necessary help to nurture technology ideas into commercial successes.

STPI has launched the concept of incubation facility in many of its centres for the SMEs. STPI sets up the entire facility ready for commencing operations by software units from day one. It offers advantage of no gestation period and does not require capital investment. It helps in developing confidence in the client and ensures that the business opportunity is not lost.

Ready-to-use incubation space is available for startup companies, aspiring entrepreneurs, and multinational companies etc., as per their requirements. It has the following features:

Key Features are:

- State-of-the-art infrastructure with workstations, cubicles, manager cabins, discussion rooms, conference halls etc.
- Ready-to-use internet bandwidth
- Fully air-conditioned incubation space
- Standby DG power system & Uninterrupted power supply system
- Cost Effective Services
- 24 X 7 security system
- Access Control & Fire Alarm System

Software Units can kick-start their operations immediately. The space is ideally suited for a team size starting from 15-20 Employees to 100 Employees.

#### **2.5.4 Project Management and Consultancy Services**

STPI has setup PMC Services Cell with an objective of supporting Government and Industry in the field of IT Consultancy & Project Management by adopting quality driven approach and the industry best practices.

#### **STPI offers the following PMC Services:**

- Consultancy Services for creation of IT infrastructure, which includes:
  - o Setting up of Data Centres as per TIA 942 standards
  - o Creation of Networks (LAN and WAN) on various Technology platforms

- o Setting up of Networks Management Centres (Local and Remote Infrastructure Management Centres)
- o IT Process and Service Management
- Project Management during implementation of the projects by experienced and certified Project Manager
- Executing IT Projects on Turnkey Basis: Conceptualization, Design, Tender Process, and Identification of Vendors, Implementation and Project Management
- Consulting for IT audits as per the International standards

#### **IT infrastructure Maintenance Services:**

- Remote IT infrastructure Management Services through experienced staff based on ITIL practices
- Operations and Maintenance services for Data Centre and Network Operations Centres
- Collocation of Servers (DNS, Web, e-mail etc.) and its Management

#### **2.5.5 Data Centre**

##### **STPI's Tier-III Data Centers**

In line with the global trends, the Indian Data Centre market is buoyed by the positive sentiments in the economy and the strong resurgence of growth related projects across verticals such as banking, insurance, telecom and the government.

End-user spending on global data center infrastructure is projected to reach \$200 billion in 2021, an increase of 6% from 2020, according to the latest forecast from Gartner, Inc. STPI has always provided unique tailor-made solutions for various problems of its customers. STPI brand name is trusted and proven, therefore, it can leverage its brand value to build and sell Data Centre space to Govt. as well as private customers.

With the increased expectations from citizens for online services and the number of automation projects being launched by the Government and private as well as corporate clients, the Data Centre requirements are growing exponentially. There is a need to set up a strategic infrastructure that facilitates high availability, quick scalability, efficient management & optimized utilization of resources.

To fulfill this requirement, STPI is setting up state-of-the-art Tier-III standard Data Centre at its various Centres across India. These Data Centres will cater to the need of Govt. / PSUs / Institutions/ Industries and other agencies alike. Presently, STPI has five Tier-III (Compliant) Data Centre.

## 2.5.6 CRS Surveillance

The Government has notified the "Electronics and IT Goods (Requirement for Compulsory Registration) Order, 2012" mandating Indian Safety Standards for the notified goods under the ambit of Registration Scheme notified by BIS under the BIS Act, 1986.

The effective surveillance is an integral part of the Compulsory Registration Order ([www.crsbis.in](http://www.crsbis.in)). The surveillance comprises of random surveillance of registered manufacturer and market surveillance to curb the sale of non-registered/non-compliant notified goods being sold in the market. MeitY has revamped the surveillance process wherein Software Technology Parks of India has been entrusted with the administration of the surveillance. STPI shall be performing the surveillance activities like collection/storage/delivery of the test samples to the BIS recognized labs, review of test reports and collection of charges (as notified by MeitY) for implementation of "Electronics and Information Technology Goods (Requirement for Compulsory Registration) Order, 2012" notified on 03.10.2012.

## 2.5.7 Centres of Entrepreneurship (CoEs)

To ensure India builds leadership in the emerging technologies such as IoT, BlockChain, FinTech, Artificial Intelligence, Augmented & Virtual Reality, Medical Electronics & Healthcare, Gaming & Animation, Machine Learning, Data Science & Analytics, Cyber Security, Chip Designing, ESDM, etc. and to build next wave of budding entrepreneurs, CoEs are being setup by STPI in collaborative approach in different domain across the country. Each CoE acts as single-window facilitation center to extend requisite plug & play space, lab support, funding, mentoring, industry & customer connect. The CoEs have dedicated chief mentors & eminent experts who would also act as brand ambassador of particular CoE

Accordingly, STPI has planned to establish 25+ CoEs in emerging technologies in collaborative approach across the country. Taking this vision forward, STPI has launched 22 domains focused CoEs in collaboration with suitable partners in various parts of the country as follows.

- Electropreneur Park, New Delhi ·
- IoT OpenLab at STPI Bengaluru ·
- FINBLUE at STPI Chennai ·
- Electropreneur Park at STPI Bhubaneswar.
- NEURON at STPI Mohali.
- MOTION at STPI Pune.
- VARCoE at IIT Bhubaneshwar.
- IMAGE at STPI Hyderabad.
- APIARY at STPI Gurugram.
- MEDTECH at SGPGI Lucknow.
- OCTANE, Phase-I CoEs (with Start-up Innovation Zones or SIZs):
  - IoT in Agriculture at Guwahati.
  - Animation at Shillong
  - AR/VR at Imphal ·

- OCTANE, Phase-II CoEs (with Start-up Innovation Zones or SIZs):
  - IT Applications in Healthcare & Agri Tech at STPI Gangtok
  - GIS Applications including Drone Tech at STPI Itanagar
  - IT Applications in Graphic Design at Kohima
  - Gaming & Entertainment at STPI Aizawl
  - Data Analytics & AI at STPI Agartala
- AIC at STPI Bengaluru
- FASAL at Akola
- KALPATARU at Visakhapatnam
- EmTek at Bhubaneswar with Satellite Centre at Rourkela

A brief overview of each CoE is as given below:

- i. **Electropreneur Park** - An ESDM CoE at New Delhi: Electronic System Design and Manufacturing (ESDM) is one of the fastest growing sectors of the Indian economy. In order to support the new entrepreneurs of this industry, STPI in association with University of Delhi and Indian Electronics and Semiconductor Association (IESA) has set up an Electropreneur Park in the Delhi University campus and now shifted to IIIT Delhi. The initiative's aims to support 50 startups in ESDM space over a period of five years of operations. The park focuses on local IP creation and indigenous product development resulting in increased domestic value addition and will witness a unique integration of academia, industry, government and other incubative supportive elements. The initiative is first of its kind in the industry and it is likely to set a role model, which may go a long way in the annals of incubation centre.
- ii. **IoT OpenLab**- A CoE in Internet of Things at STPI Bengaluru: To support innovative IoT startups working across the spectrum of IoT applications, STPI has established an IoT OpenLab CoE at Bengaluru in partnership with MeitY, Arrow Electronics, and several other stakeholders. The IoT OpenLab intends to support & nurture 100 startups over a period of 5 years.
- iii. **FINBLUE**- A CoE in FinTech at STPI Chennai: To support innovative fintech startups working across financial sectors, FINBLUE CoE has been established at Chennai in collaboration with MeitY, Govt of Tamil Nadu, IIT Madras, TiE Chennai and various industry partners such as Intellect Design, NPCI, Yes 14 of 63 Bank, PayPal, Pontaq Ventures, RBS, Torus Innovations etc. This CoE targets to onboard 58 start-ups over a period of 5 years with special focus on areas like Trading, Banking, Lending, Remittance, Insurance, Risk & compliance, Wealth advisory, financial inclusions, Saving, Payment and alike.
- iv. **Electropreneur Park** - An ESDM CoE at STPI Bhubaneswar: Replicating the successful model of Electropreneur Park at New Delhi, establishment of EPBhubaneswar, an ESDM CoE with the objective of creating a holistic ecosystem to promote ESDM innovation, R&D and create Indian intellectual property in the eastern region of the country was initiated. Subsequently, to support innovative start-ups

having special focus on areas such as Energy, Process Control & Industrial Automation, Education, EP CoE has been established in collaboration with MeitY, Government of Odisha, IIIT Bhubaneswar and IESA. It aims to support 40 start-ups over a period of 5 years

- v. **NEURON** – A CoE in AI/Data Analytics, IoT & AVG at STPI Mohali (“Start-up Punjab Hub @ STPI” (SPHS)): Neuron has been established in collaboration with MeitY, Govt. of Punjab, ISB-Mohali, PTU and industry. It is targeted to support 100 start-ups over a period of 5 years in key domains like AI, ML, DA, IoT & Virtual Reality to solve real world problems in Education, Agriculture, Healthcare etc.
- vi **MOTION** – A CoE in Autonomous Connected Electric Shared (ACES) Mobility at STPI Pune: The future of automotive is electric, shared, autonomous, and connected. Accordingly, a CoE in “ACES Vehicles” called “MOTION” has been established at Pune in collaboration & partnership with MeitY, Government of Maharashtra, M/s. Tata Motors, M/s. Kinetic, M/s. Visteon, M/s. MathWorks India, M/s. Intel, College of Engineering Pune, and associations like ARAI, SAE-India, TiE-Pune etc. It is targeted to incubate 51 domain specific start-ups over a period of 5 years in Autonomous, Connected, Electric & Shared (ACES) Mobility.
- vii. **VARCoE** – A CoE in Virtual & Augmented Reality at IIT Bhubaneswar: With an intention to create an ecosystem for carrying out R&D in immersive 15 of 63 visualization, give impetus to R&D, Incubation, IP Creation, Product Development, Skill development and Entrepreneurship in AR, VR and allied fields, the VARCoE has been set-up at IIT Bhubaneswar. To further research & development of tools and technologies along with nurturing start-ups in the field of Augmented Reality and Virtual Reality, a Centre of Entrepreneurship has been established at IIT-Bhubaneshwar. This CoE targets 300 incubatees including startups and individual researchers over a period of 5 years in Health, Art and architecture, Transport, Construction, Tourism, Entertainment, and Education. The VARCoE has started operations with first set of projects working on various applications of VR/AR admitted.
- viii. **IMAGE** - A CoE in Gaming, VFX, Computer Vision and AI at STPI Hyderabad: IMAGE has been established at Hyderabad in collaboration with MeitY, Govt. of Telangana, academia, & industry partners like HYSEA (Hyderabad SW Enterprises Association) & TVAGA (Telangana VFX, Animation & Gaming Association). This CoE targets 140 start-ups in the said domain over a period of 5 years.
- ix. **APIARY**- A CoE in Blockchain at STPI Gurugram: APIARY has been established in collaboration with MeitY, STPI, STPINEXT, Govt. of Haryana, Padup Venture Private Limited, IBM, Intel, GBA and FITT. This is an initiative, to identify and evaluate promising start-ups in the field of Blockchain Technology that will be hosted in the STPI Gurugram Incubation Facility. This CoE targets 100 innovative start-ups over a period of 5 years.
- x. **MEDTECH**- A CoE in Medical Electronics & Health Informatics at SGPGI Lucknow: Given the large dependence of India on imports and the fact that demand of medical products & services is going to rise exponentially, the MedTech CoE has been established at SGPGI, Lucknow in collaboration with MeitY, Government of UP,

SGPGI, AMTZ and AiMed to boost start-ups in this field and contribute to “Make-in-India”. The MedTech CoE targets to support 50 start-ups over a period of 5 years.

- xi. **OCTANE CoEs under Phase-I:** As per the objective laid down in the vision document for Digital Northeast 2022, STPI was assigned with the 16 of 63 responsibility to setup CoEs & Start-up Innovation Zones (SIZs) in each of the state of northeast India. Accordingly, with support of MeitY, STPI has established eight CoEs in emerging technologies with SIZs along with ecommerce facilitation in capital city of each Northeastern state of India (NER) in phase-wise manner. The network of 8 nos. of CoE+SIZ in NER is named as “OCTANE”. Under Phase-I, 3 CoEs having technology/sector focus viz. IoT in Agriculture at STPI Guwahati, Animation at STPI Shillong, Emerging Technology AR/VR at Imphal have been established. CoEs in Phase-I have a target to incubate 164 start-ups over a period 5 years.
- xii. **OCTANE CoEs under Phase-II:** Under Phase-II, 5 CoEs in five locations of NER having technology sector viz. Data Analytics & AI at Agartala, Gaming & Entertainment at Aizawl, GIS application (including drone technology) at Itanagar, IT application in Graphic Design at Kohima and IT application in Healthcare & AgriTech at Gangtok have been established. CoEs in Phase-II have a target to incubate 203 start-ups over a period 5 years.
- xiii. **Atal Incubation Centre (AIC) at STPI Bengaluru:** Under AIM, STPI has established an Atal Incubation Centre (AIC) at Bengaluru in collaboration with NITI Aayog. The AIC has focus on IoT and its applications in Health & Pharmaceuticals, E-Commerce, Big Data, Artificial Intelligence etc. It is targeted to support about 65 innovate disruptive technology start-ups over a period of 5 years.
- xiv. **FASAL (Fostering AgriTech Startups for Augmenting Livelihood) - A CoE in IoT in Agriculture at Dr. Panjabrao Deshmukh Krishi Vidyapeeth (PDKV), Akola:** The CoE has been set up in collaboration with partners comprising of leading stakeholders from Government, Academia, Industry & Industry Associations such as MeitY, STPI, Dr. PDKV Akola, ICAR-Indian Agricultural Research Institute (IARI) New Delhi, Agriculture Insurance Company of India Ltd. (AIC), KVK Akola, College of Engineering & Technology Akola, SatSure Analytis India Pvt. Ltd. Bangalore, Amazing Aerial Solutions Pvt. Ltd. Pune, ioCare Pune, Indian Society of Agricultural Engineers (ISAE) New Delhi and TiE Mumbai. This CoE targets 25 start-ups in the agri-domain over a period of 3 years.
- xv. **KALPATARU at Visakhapatnam:** A CoE on Industry 4.0 at RINL, Visakhapatnam has been set up in collaboration with MeitY, Department of IT, Electronics & Communications (Govt. of AP), Rashtriya ISPAT Nigam Ltd. Visakhapatnam, STPI, STPINEXT and other partners from Academic & Industry partners and called as KALPATARU. This CoE targets 175 start-ups in industry 4.0 sectors over a period of 5 years.
- xvi. **Emerging Technology CoE at Bhubaneswar & Satellite Centre at BPUT, Rourkela:** A CoE on Emerging Technology at Bhubaneswar & Satellite Centre at BPUT, Rourkela has been set up in collaboration with MeitY, Electronics & IT Department (Government of Odisha), STPI, STPINEXT, Biju Patnaik University of Technology, Odisha, Rourkela and IIIT Bhubaneswar. This CoE targets around 150

startups in technologies like Analytics, Machine Learning, Cyber Security Artificial Intelligence (AI) over a period of 5 years.

#### **2.5.8 Next Generation Incubation Scheme (NGIS)**

Next Generation Incubation Scheme or “NGIS” is a futuristic & comprehensive incubation scheme entrusted by MeitY to STPI for implementation.

NGIS has a vision to promote & support innovative start-ups working towards software product development (including embedded electronics) through a synergized pan-India approach. NGIS is focusing on 12 Tier-II locations across India viz. Agartala, Bhilai, Bhopal, Bhubaneswar, Dehradun, Guwahati, Jaipur, Lucknow, Prayagraj, Mohali, Patna, Vijayawada.

NGIS has a budgetary outlay of Rs. 95.03 Crores over a period of 3 years. It targets to incentivize 300 select start-ups with seed-fund of upto 25 Lakh.

#### **2.5.9 India BPO Promotion Scheme (IBPS) and North East BPO Promotion Scheme (NEBPS)**

India BPO Promotion Scheme (IBPS) and North East BPO Promotion Scheme (NEBPS) have been implementing by STPI under Digital India Program which envisage to create employment opportunities for the youth of the country by promoting IT/ITES industry particularly by setting up BPO/ITES operation in smaller cities and North-Eastern region. Total BPO/ITES seats in IBPS and NEBPS were 48,300 and 5,000 respectively with total budget outlay of Rs. 493 Crore and Rs. 50 Crore for IBPS and NEBPS respectively.

Under the BPO Promotion Scheme (IBPS and NEBS), overall seats allocated till date is 61,208 seats against the provisioned 53,300 seats and currently 246 BPO/ITES units are operational on 45,543 seats across 27 States/UTs and has reported employment of 52049 persons.

#### **2.5.10 Semiconductor Measurement Analysis and Reliability Test (SMART) Lab at Bengaluru**

STPI in collaboration with Govt of Karnataka has setup a SMART Lab at Bengaluru. A first of its kind initiative driven by STPI enabling start-ups and semiconductor companies to test their chip designs locally and reduce product design cycle and operation costs. STPI SMART Lab is equipped with latest highend Semiconductor Test, Measurement and Reliability Test equipment and is aimed at supporting the growth of design and hardware companies out of India. One more such Lab is being setup at Bhubaneshwar in Odisha. The SMART Lab has gone live w.e.f. 20th December 2017.

#### **2.5.11 FAB LAB**

To cater the need of IT/ITeS/ESDM industry and for providing a sustainable platform for learning and innovation, STPI has established the Fab Lab in Bhubaneswar in April 2019. Fab Lab is a technical prototyping platform for innovation and invention, providing stimulus for local entrepreneurship especially for start-ups/entrepreneurs/SMEs/ start-up communities. It provides tools for entrepreneurs to create prototype at reduced cost.



### **2.5.12 Modified Electronics Manufacturing Cluster (EMC 2.0) Scheme**

The EMC 2.0 scheme was notified on 1st April 2020 with an implementation period of 8 years (i.e. up to March 2028) and launched by Hon'ble Union Minister for Electronics & IT, Communications, Law and Justice on 2nd June 2020. The objective of the scheme is to create a comprehensive supply chain / ecosystem for strengthening electronics manufacturing base, attract Anchor Units to set up production along with their supply chain, development of World class Plug and Play infrastructure along with Standard Factory Sheds and reducing the infrastructure & logistics cost. Total budgetary support for Scheme is Rs. 3,762 crore (including Admin expenses). STPI is Project Management Agency (PMA) for the scheme.

### CHAPTER – 3: POWERS AND DUTIES OF STPI OFFICERS / EMPLOYEES [SECTION 4(1)(b)(ii)]

Sl. NO.	Name of the Post	Job Responsibility
1	Director	<ul style="list-style-type: none"> <li>➤ Director is the administrative and Technical Head of respective centre</li> <li>➤ Director has been delegated powers for implementation of the STP &amp; EHTP Schemes and to establish High Speed Data Communication (HSDC) facility to industry within the jurisdiction of the state.</li> <li>➤ Co-ordination with industry, Academia and State Governments for facilitating conducive environment for the growth of IT/ITES industry and exports.</li> <li>➤ Monitoring &amp; review of EoUs under STPI</li> <li>➤ Director is the Member Secretary of Standing Executive Board (SEB) and Member of Incubation Advisory Board of STPI-Hyderabad.</li> <li>➤ Director is also responsible for overall management and running of the STPI operations in the jurisdiction of the state.</li> <li>➤ Strategic planning for expansion of STPI infrastructure.</li> </ul>
2	MTS E-IV (Scientist 'E') MTS E-III (Scientist "D")	<ul style="list-style-type: none"> <li>➤ Strategic Planning &amp; implementation of STP &amp; EHTP schemes and High Speed Data Communication (HSDC) facility to industry</li> <li>➤ Supporting Director in the activities of Statutory Services, Datacom Services, Project Management Consultancy, Industry Promotion, Business Development &amp; Incubation Facilities, Training activities, Integrated Process Management, Finance, Administration &amp; Sub centre Operation, etc.</li> <li>➤ Co-ordination for expansion of STPI infrastructure.</li> </ul>
3	MTS E-II (Scientist 'C') / MTS E-I (Scientist 'B')	<ul style="list-style-type: none"> <li>➤ Management of Statutory Services</li> <li>➤ Management of Datacom Services &amp; Network Operation Centre / Data Centers</li> <li>➤ Management of IT Services</li> <li>➤ Management of Project Management Consultancy, Industry Promotion, Business Development, In-house Software Development</li> <li>➤ Management of Infrastructure Projects</li> <li>➤ Management of Integrated Process Management &amp; Training activities</li> <li>➤ Management of Administrative &amp; Finance Activities</li> <li>➤ Management of Sub Centers of STPI-Hyderabad Operations</li> </ul>
4	Administrative Officers	<ul style="list-style-type: none"> <li>➤ Personnel matters</li> <li>➤ Establishment &amp; Administration</li> <li>➤ Legal court cases, Public Grievances etc.,</li> <li>➤ Official Language Implementation</li> <li>➤ Right to Information Act</li> <li>➤ Disciplinary matters &amp; Vigilance Matters</li> <li>➤ Infrastructure Facilities and Logistic Management,</li> <li>➤ Purchases for centers</li> </ul>
5	Finance Officer	<ul style="list-style-type: none"> <li>➤ Operation Head of Finance, Accounts, Payments, Audit of Accounts Activities of STPI Hyderabad and its sub-centers</li> </ul>

Please refer STPI-HQ website [www.stpi.in](http://www.stpi.in) for the Delegation of Powers to Governing Council (GC)/Director General (DG)/Sr. Director/Jurisdictional Directors/ Head (other than Directors) of Centres/Sub Centres

Please refer STPI-HQ website [www.stpi.in](http://www.stpi.in) for the Administrative Powers to Governing Council/Director General/Sr. Director/Jurisdictional Directors/Head (other than Directors) of Centre/Sub Centres.

#### **CHAPTER – 4: THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY [4(1) (b) (iii)]**

**Please refer to STPI-HQ Website [www.stpi.in](http://www.stpi.in)**

#### **CHAPTER – 5: THE NORMS SET BY STPI FOR THE DISCHARGE OF ITS FUNCTIONS [SEC 4(1) (b)(iv)]**

**Details of norms/standards set by STPI for execution**

**Please refer to STPI- HQ Website [www.stpi.in](http://www.stpi.in)**

#### **CHAPTER – 6: THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY STPI OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS [SECTION 4(1)(b)(v)]**

##### **Documents used by STPI**

**Please refer to STPI- HQ Website [www.stpi.in](http://www.stpi.in)**

#### **CHAPTER – 7 : THE STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY STPI OR UNDER ITS CONTROL [SECTION 4(1)(b)(vi)]**

**Please refer to STPI- HQ Website [www.stpi.in](http://www.stpi.in)**

#### **CHAPTER – 8 : PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY FOR IMPLEMENTATION THEREOF [SECTION 4(1)(b)(vii)]**

**No such arrangement is called for at present.**

#### **CHAPTER – 9 : STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR MINUTES OF SUCH MEETINGS ARE ACCESSIBLE TO THE PUBLIC [SECTION 4(1)(b)(viii)]**

**Please refer STPI – HQ website [www.stpi.in](http://www.stpi.in)**

##### **9.1.1 Standing Executive Boards (SEBs)**

**A Standing Executive Board (SEB) shall be constituted for each State where the STPI has a Centre to act as an interface with the industry and State Government for policy and operational issues. The SEBs shall also prepare the future expansion plans for the Centre/Sub-centres, augmentation of facilities, annual plan and budget for each STP and advise the Chief Executive Officer.**

- |   |               |
|---|---------------|
| ➤ Chief Executive Officer, STPI- Director General                             | Chairman      |
| ➤ Deputy Chief Executive Officer, STPI – Sr. Director                         | Vice Chairman |
| ➤ Head of Programme Division for STPI, Administrative Ministry/Representative | Member        |
| ➤ Secretary, IT, State Govt./his Representative                               | Member        |
| ➤ Commissioner (Custom & Excise)/his Representative                           | Member        |

➤ Commissioner (Income Tax)/his Representative	Member
➤ Representatives of local IT industry	Member
➤ Representative of IB	Member
➤ Head of Centre, STPI	Member Secretary

**\* Meetings of the above Council/Committee/Boards are not open to the Public.**

#### CHAPTER – 10: A DIRECTORY OF STPI-HYDERABAD AND EMPLOYEES [SECTION 4(1) (B) (ix)]

Details of Officers/Employees (regular) working at STPI-Hyderabad and Sub Centres as on 25/03/2024 are given below:-

##### Hyderabad Centre

S. No.	Emp Id	Name of the Employee	Designation	Phone No.	e-mail ID
1	STPI132	Smt. Kavitha C	Director	040-66415629	c[DOT]kavitha[AT]stpi[DOT]in
2	STPI105	Shri K Rama Kishore Babu	MTS E-IV	-	ramakishore[DOT]babu[AT]stpi[DOT]in
3	STPI278	Shri Ramesh Yerukula	MTS E-IV	040-66415651	rameshy[AT]stpi[DOT]in
4	STPI209	Shri B. Kiran Kumar	MTS E-IV	040-66415608	kirankumar[DOT]b[AT]stpi[DOT]in
5	STPI249	Shri Pradipa Kumar Behera	MTS E-III	040-66415626	pradipa[DOT]behera[AT]stpi[DOT]in
6	STPI224	Shri Sanjeev Vadloori	MTS E-III	040 - 66415644	sanjeev[DOT]v[AT]stpi[DOT]in
7	STPI470	Shri. Aswini Kumar Mishra	SFO	040-66415613	aswini[DOT]mishra[AT]stpi[DOT]in
8	STPI225	Shri S. Ramesh	MTS E-II	040-23117704	s[DOT]ramesh[AT]stpi[DOT]in
9	STPI080	Shri T Ravi	MTS E-II	040-66415343	ravi[DOT]t[AT]stpi[DOT]in
10	STPI084	Ms P Saraswathi	MTS E-II	040-66415529	saraswati[DOT]p[AT]stpi[DOT]in
11	STPI102	Ms A Subba Lakshmi	MTS E-II	-	lakshmi[DOT]s[AT]stpi[DOT]in
12	STPI228	Shri R Kalyana Murthy	MTS E-II	040-66415625	kalyanmurthy[DOT]r[AT]stpi[DOT]in
13	STPI269	Shri S Ravi Sankar	SAO	040-66415623	ravishankar[DOT]s[AT]stpi[DOT]in
14	STPI030	Shri K Ranga Reddy	MTS E-II	040-66415638	rangareddy[DOT]k[AT]stpi[DOT]in
15	STPI120	Shri J Girija Manohar	MTS E-II	040-66415648	manohar[DOT]girija[AT]stpi[DOT]in
16	STPI319	Shri M Murali Krishna	MTS E-II	040-66415342	murali[DOT]krishna[AT]stpi[DOT]in
17	STPI373	Shri Viswa Sai Vemuri	MTS E-II	-	viswasai[DOT]v[AT]stpi[DOT]in
18	STPI374	Shri Alam Akhtar	MTS E-II	040-66415616	alam[DOT]akhtar[AT]stpi[DOT]in
19	STPI379	Shri Ch. Veera Venkatesh	MTS E-II	040-66415648	veeravenkatesh[AT]stpi[DOT]in
20	STPI221	Shri S.Yuva Raju	MTS E-II	040-66415615	yuvaraju[DOT]s[AT]stpi[DOT]in
21	STPI324	Shri B.	MTS E-II	040-	prabhakar[DOT]b[AT]stpi[DOT]in

		Prabhakar		66415622	
22	STPI667	Shri Karri Manikanta Sai Sivadurga	MTS E-I	-	karri[DOT]sai[AT]stpi[DOT]in
23	STPI220	Shri M Durga Maruthi Kumar	TO-I	040-66415609	maruthikumar[DOT]md[AT]stpi[DOT]in
24	STPI272	Ms N Sri Lakshmi	Finance Officer-II	040-66415620	ns[DOT]lakshmi[AT]stpi[DOT]in
25	STPI309	Shri T. Rajkumar	TO-I	040-66415647	rajkumar[DOT]t[AT]stpi[DOT]in
26	STPI274	Ms J Jaya Lakshmi	Finance Officer-II	040-66415654	jayalakshmi[DOT]d[AT]stpi[DOT]in
27	STPI448	Shri B Srinivas	TO-I	040-66415628	srinivas[DOT]b[AT]stpi[DOT]in
28	STPI340	Ms B. Deepa	Admin. Officer (A-V)	040-66415526	deepa[DOT]b[AT]stpi[DOT]in
29	STPI553	Shri. B Raveendar	Admin. Officer (A-V)	040-66415612	ravindar[DOT]b[AT]stpi[DOT]in
30	STPI603	MS Palvadi Shravya	MTSS ES-VI	040-66415646	shravya[DOT]p[AT]stpi[DOT]in
31	STPI655	Mr Vishnu M	Accounts Officer (A-V)	040-66415523	vishnu[DOT]m[AT]stpi[DOT]in
32	STPI308	Ms BVSS Sirisha	Admin. Officer (A-V)	040-66415629	sirisha[DOT]a[AT]stpi[DOT]in
33	STPI307	Ms K. Padmaja Rani	Admin. Officer (A-V)	040-66415624	padmaja[DOT]rani[AT]stpi[DOT]in
34	STPI559	Mr. B. Veera Prasad	Admin. Officer (A-V)	040-66415691	veeraprasad[DOT]b[AT]stpi[DOT]in
35	STPI549	Mr. B. Vijay Kumar	Assistant (A-IV)	040-66415653	vijaykumar[DOT]b[AT]stpi[DOT]in
36	STPI614	Mr. Satti Babu Allu	Assistant (A-IV)	040-66415524	sattibabu[DOT]a[AT]stpi[DOT]in
37	STPI620	Ms. B. Lakshmi Kumari	Assistant (A-IV)	040-66415621	lakshmikumari[DOT]b[AT]stpi[DOT]in
38	STPI375	Shri A. Murali	MTSS ES-V	040-66415636	murali[DOT]a[AT]stpi[DOT]in
39	STPI656	Mr. Akula Veera Rudrayya	Assistant (A-IV)	040-66415692	veerarudrayya[DOT]a[AT]stpi[DOT]in
40	STPI310	Ms Ch.Venkata Ramana	Assistant (A-III)	040-66415525	rama[DOT]ch[AT]stpi[DOT]in
41	STPI032	Shri B Krishna Murthy	Assistant (A-III)	040-66415618	krishna[DOT]b[AT]stpi[DOT]in
42	STPI664	Mr Karvana Nagasai	Assistant (A-III)	040-66415524	nagasai[DOT]k[AT]stpi[DOT]in
43	STPI175	Shri J Chennakesavulu	Assistant (A-II)	040-66415523	keshav[DOT]m[AT]stpi[DOT]in
44	STPI447	Shri D Rama Rao	Assistant (A-II)	040-66415614	ramarao[DOT]d[AT]stpi[DOT]in
45	STPI651	Shri. Nikhil B N	Assistant (A-II)	040-66415617	nikhil[DOT]bn[AT]stpi[DOT]in
46	STPI653	Shri Vandanapu Uday Kumar	Assistant (A-II)	040-66415693	udaykumar[DOT]v[AT]stpi[DOT]in
47	STPI480	Mr. Thirupathi Yedla	Assistant (A-I)	040-66415631	thirupati[DOT]yedla[AT]stpi[DOT]in
48	STPI643	Shri. Vishwanadula Sridhar	MTS (S-1)	040-66415627	vishwanadula[DOT]sridhar[AT]stpi[DOT]in

#### Visakhapatnam Sub Centre

S.	Emp Id	Name of the		Phone No.	e-mail ID
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No.		Employee	Designation		
1	STPI255	Dr. Suresh Batha	MTS E-IV	0891-2587226	suresh[DOT]b[AT]stpi[DOT]in
2	STPI291	Shri Malleswararao V. Anupaju	MTS E-IV	0891-2587226	mallesh[DOT]av[AT]stpi[DOT]in
3	STPI233	Shri P V S Shanmukha Rao	MTS E-II	0891-2587226	shanmukh[DOT]p[AT]stpi[DOT]in
4	STPI451	Shri P Srinivas	TO-I	0891-2587226	srinivas[DOT]p[AT]stpi[DOT]in
5	STPI139	Shri. N Nageswara Rao	Admin. Officer-II	0891-2587226	n[DOT]nrao[AT]stpi[DOT]in
6	STPI376	Shri B. Paul Sudhakar	MTSS ES-V	0891-2587226	paulsudhakar[DOT]b[AT]stpi[DOT]in
7	STPI672	Shri. SVSS Pavan	MTS (S-1)	0891-2587226	pavan[DOT]s[AT]stpi[DOT]in

### Vijayawada Sub Centre

S. No.	Emp Id	Name of the Employee	Designation	Phone No.	e-mail ID
1	STPI081	Shri B Vinay Kumar	MTS E-III	0866-2494243	vinaykumar[DOT]b[AT]stpi[DOT]in
2	STPI226	Shri D Kiran Kumar	MTS E-II	0866-2494243	kirankumar[DOT]d[AT]stpi[DOT]in
3	STPI325	Shri G. Ramakrishna	MTS E-II	0866-2494243	ramakrishna[DOT]g[AT]stpi[DOT]in
4	STPI312	Ms N. Sri Vaishnavi	TO-I	0866-2494243	vaishnavi[DOT]n[AT]stpi[DOT]in
5	STPI627	Shri V Nagaraj V	MTSS ES-VI	0866-2494243	vnagaraj[DOT]v[AT]stpi[DOT]in

### Kakinada Sub Centre

S. No.	Emp Id	Name of the Employee	Designation	Phone No.	e-mail ID
1	STPI227	Shri P Ashoka Kumar	MTS E-II	0884-6660111	ashokkumar[DOT]p[AT]stpi[DOT]in
2	STPI219	Shri G Santhi Prabhu	TO-I	0884-6660111	santhi[DOT]prabhu[AT]stpi[DOT]in

### Tirupati Sub Centre

S. No.	Emp Id	Name of the Employee	Designation	Phone No.	e-mail ID
1	STPI210	Shri Vara Prasad Yachamaneni	MTS E-III	0877-2239262	varaprasad[DOT]y[AT]stpi[DOT]in
2	STPI103	Shri P Sreenivasa Kalyana Murthy	MTS E-II	0877-2239262	kalyan[DOT]p[AT]stpi[DOT]in
3	STPI450	Shri M Sankar	Assistant (A-II)	0877-2239262	shankar[DOT]m[AT]stpi[DOT]in

### Warangal Sub Centre

S. No.	Emp Id	Name of the Employee	Designation	Phone No.	e-mail ID
1	STPI548	Mr. K. Ranjith Kumar	Assistant (A-III)	0870-2446944	ranjithkumar[DOT]k[AT]stpi[DOT]in

**CHAPATER – 11: MONTHLY REMUNERATION RECEIVED BY EACH OFFICER/EMPLOYEE OF STPI INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN TS REGULATION [SECTION 4(1) (B) (X)]**

Details of officers and employees monthly remuneration received by each in respect of STPI-Hyderabad and Sub Centres are given below:

**Hyderabad Centre**

<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI132	Smt. Kavitha C	Director	₹ 2,96,003.00
2	STPI105	Shri K Rama Kishore Babu	MTS E-IV	₹ 2,50,117.00
3	STPI278	Shri Ramesh Yerukula	MTS E-IV	₹ 2,50,117.00
4	STPI209	Shri B. Kiran Kumar	MTS E-IV	₹ 2,36,450.00
5	STPI249	Shri Pradipa Kumar Behera	MTS E-III	₹ 2,04,964.00
6	STPI224	Shri Sanjeev Vadloori	MTS E-III	₹ 1,88,356.00
7	STPI470	Shri. Aswini Kumar Mishra	SFO	₹ 1,63,444.00
8	STPI225	Shri S. Ramesh	MTS E-II	₹ 1,50,469.00
9	STPI080	Shri T Ravi	MTS E-II	₹ 1,68,115.00
10	STPI084	Ms P Saraswathi	MTS E-II	₹ 1,42,338.00
11	STPI102	Ms A Subba Lakshmi	MTS E-II	₹ 1,46,317.00
12	STPI228	Shri R Kalyana Murthy	MTS E-II	₹ 1,46,317.00
13	STPI269	Shri S Ravi Sankar	SAO	₹ 1,34,726.00
14	STPI030	Shri K Ranga Reddy	MTS E-II	₹ 1,58,946.00
15	STPI120	Shri J Girija Manohar	MTS E-II	₹ 1,42,338.00
16	STPI319	Shri M Murali Krishna	MTS E-II	₹ 1,34,726.00
17	STPI373	Shri Viswa Sai Vemuri	MTS E-II	₹ 1,34,726.00
18	STPI374	Mr Alam Akhtar	MTS E-II	₹ 1,34,726.00
19	STPI379	Shri Ch. Veera Venkatesh	MTS E-II	₹ 1,34,726.00
20	STPI221	Shri S.Yuva Raju	MTS E-II	₹ 1,31,093.00
21	STPI324	Shri B. Prabhakar	MTS E-II	₹ 1,31,093.00

22	STPI667	Shri Karri Manikanta Sai Sivadurga	MTS E-I	₹ 1,10,506.00
23	STPI220	Shri M Durga Maruthi Kumar	TO-I	₹ 1,23,308.00
24	STPI272	Ms N Sri Lakshmi	Finance Officer-II	₹ 1,26,768.00
25	STPI309	Shri T. Rajkumar	TO-I	₹ 1,13,793.00
26	STPI274	Ms J Jaya Lakshmi	Finance Officer-II	₹ 1,26,768.00
27	STPI448	Shri B Srinivas	TO-I	₹ 1,07,911.00
28	STPI340	Ms B. Deepa	Admin. Officer (A-V)	₹ 95,216.00
29	STPI553	Shri. B Raveendar	Admin. Officer (A-V)	₹ 95,621.00
30	STPI603	MS Palvadi Shravya	MTSS ES-VI	₹ 87,604.00
31	STPI655	Mr Vishnu M	Accounts Officer (A-V)	₹ 85,182.00
32	STPI308	Ms BVSS Sirisha	Admin. Officer (A-V)	₹ 85,182.00
33	STPI307	Ms K. Padmaja Rani	Admin. Officer (A-V)	₹ 87,604.00
34	STPI559	Mr. B. Veera Prasad	Admin. Officer (A-V)	₹ 82,933.00
35	STPI549	Mr. B. Vijay Kumar	Assistant (A-IV)	₹ 81,615.00
36	STPI614	Mr. Satti Babu Allu	Assistant (A-IV)	₹ 76,359.00
37	STPI620	Ms. B. Lakshmi Kumari	Assistant (A-IV)	₹ 85,182.00
38	STPI375	Shri A. Murali	MTSS ES-V	₹ 72,207.00
39	STPI656	Mr. Akula Veera Rudrayya	Assistant (A-IV)	₹ 68,401.00
40	STPI310	Ms Ch.Venkata Ramana	Assistant (A-III)	₹ 71,169.00
41	STPI032	Shri B Krishna Murthy	Assistant (A-III)	₹ 79,300.00
42	STPI664	Mr Karvana Nagasai	Assistant (A-III)	₹ 62,585.00
43	STPI175	Shri J Chennakesavulu	Assistant (A-II)	₹ 68,228.00
44	STPI447	Shri D Rama Rao	Assistant (A-II)	₹ 59,578.00
45	STPI651	Shri. Nikhil B N	Assistant (A-II)	₹ 50,755.00
46	STPI653	Shri Vandanapu Uday Kumar	Assistant (A-II)	₹ 56,011.00
47	STPI480	Mr. Thirupathi Yedla	Assistant (A-I)	₹ 57,502.00
48	STPI643	Shri. Vishwanadula Sridhar	MTS (S-1)	₹ 35,257.00

Visakhapatnam Sub Centre



<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI255	Dr. Suresh Batha	MTS E-IV	₹ 2,53,552.00
2	STPI291	Shri Malleswararao V. Anupoju	MTS E-IV	₹ 2,19,440.00
3	STPI233	Shri P V S Shanmukha Rao	MTS E-II	₹ 1,23,008.00
4	STPI451	Shri P Srinivas	TO-I	₹ 1,00,376.00
5	STPI139	Shri. N Nageswara Rao	Admin. Officer-II	₹ 1,03,164.00
6	STPI376	Shri B. Paul Sudhakar	MTSS ES-V	₹ 66,096.00
7	STPI672	Shri. SVSS Pavan	MTS (S-1)	₹ 31,924.00

#### Vijayawada Sub Centre

<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI081	Shri B Vinay Kumar	MTS E-III	₹ 1,55,152.00
2	STPI226	Shri D Kiran Kumar	MTS E-II	₹ 1,30,224.00
3	STPI325	Shri G. Ramakrishna	MTS E-II	₹ 1,16,284.00
4	STPI312	Ms N. Sri Vaishnavi	TO-I	₹ 1,03,164.00
5	STPI627	Shri V Nagaraj V	MTSS ES-VI	₹ 76,264.00

#### Kakinada Sub Centre

<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI227	Shri P Ashoka Kumar	MTS E-II	₹ 1,23,366.00
2	STPI219	Shri G Santhi Prabhu	TO-I	₹ 1,06,316.00

#### Tirupati Sub Centre

<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI210	Shri Vara Prasad Yachamaneni	MTS E-III	₹ 1,64,596.00
2	STPI103	Shri P Sreenivasa Kalyana Murthy	MTS E-II	₹ 1,19,956.00
3	STPI450	Shri M Sankar	Assistant (A-II)	₹ 51,298.00

#### Warangal Sub Centre

<b>S. No.</b>	<b>Emp Id</b>	<b>Name of the Employee</b>	<b>Designation</b>	<b>Gross Salary as on 29/02/2024</b>
1	STPI548	Mr. K. Ranjith Kumar	Assistant (A-III)	₹ 59,864.00

#### CHAPTER – 12: BUDGET ALLOCATED TO CENTRE / SUB CENTRE INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE [SECTION 4(1) (b) (xi)]

STPI, Hyderabad has five sub centres, under the directorate. Each sub centre prepares separate budget for each financial year. STPI- Hyderabad centrally manages the budget including sub centres. All payments other than petty expenditure are directly met from STPI- Hyderabad.

#### CHAPTER – 13 : MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNT ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES [SECTION 4(1)(b)(xii)]

STPI have no such programmes.

#### CHAPTER – 14 : PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATION GRANTED BY STPI [SECTION 4(1) (b) (xiii)]

STPI gives approval for setting up STP/EHTP units under the respective schemes (STP/EHTP). 100% Software/Hardware export oriented units are eligible for benefits under the scheme(s).

#### CHAPTER – 15 : DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY STPI, REDUCED IN AN ELECTRONIC FORM

Please refer to STPI- HQ Website [www.stpi.in](http://www.stpi.in)

#### CHAPTER – 16 : PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE [SECTION 4(1)(b)(xv)]

No library/reading room is maintained for public. However, STPI Centres have dedicated Business Development/EXIM Groups where software exporters/units/industry intending to get more information can have access during working hours for any clarification/guidance. The required details are also hosted in the organization website (<https://hyderabad.stpi.in>)

#### CHAPTER – 17: NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS [SECTION 4(1) (b) (xvi)]

Sl. No.	Names of the STPI centre	Name of PIO	Designation	Official Telephone No.	Mobile No	Email ID
1.	STPI-HQ	Shri Devesh Tyagi	Senior Director	011-20815073	9868884082	devesh[AT]stpi[DOT]in

Sl. No	Names of STPI center/sub-centre	Name of APIO	Designation	Official Telephone No.	Mobile No	Email ID
1.	Hyderabad, Warangal, Vijayawada, Visakhapatnam, Kakinada & Tirupati	Shri S Ravi Sankar	Sr. Admin. Officer	040-66415623	9666631094	ravishankar[DOT]s[AT]stpi[DOT]in

#### CHAPTER-18: SUCH OTHER INFORMATION AS MAY BE PRESCRIBED [SECTION 4(1) (b) (xvii)]

Addresses of the office of the Software Technology Parks of India, HQ & Hyderabad and other sub-centres under Hyderabad Jurisdiction:

##### STPI – Head Quarters

Director General,  
Software Technology Parks of India,  
Plate-B, 1<sup>st</sup> Floor,  
Office Block-I, East  
Kidwai Nagar,  
New Delhi-110 023  
Ph : +91-11-24628081  
Fax : +91-11-20815076  
url : [www.stpi.in](http://www.stpi.in)

STPI- Hyderabad  
Director  
Software Technology Parks of India

6Q3, 6th floor, Cyber Towers,  
Hi-tec City, Madhapur,  
Hyderabad – 500081  
Ph: +91-40-66415600/11  
Fax: +91-40-23100501  
url: <https://hyderabad.stpi.in>

## **STPI Visakhapatnam**

Officer-in-Charge

Software Technology Parks of India,  
Unit. No. 9, SDF-1 Building,  
Visakhapatnam Special Economic Zone,  
Near Duvvada Railway Station  
Visakhapatnam - 530049  
Andhra Pradesh, India  
Ph: +91-7416452474,+91-891-2587226,+91-9989055535

## **STPI Kakinada**

Center-in-Charge  
Software Technology Parks of India,  
Collectorate Compound  
Kakinada – 533001  
Andhra Pradesh, India  
Ph: +91-884-6660115/123, +91-884-6660112, +91-9989055535

## **STPI Vijayawada**

Officer-in-Charge  
Software Technology Parks of India,  
Govt. Polytechnic College Campus,  
Opp. Stella College, Near Benz Circle,  
Vijayawada - 520008  
Andhra Pradesh, India  
Ph: +91-0866-2494243, +91-0866-2494243, +91-9666672749

## **STPI Tirupati**

Officer-in-Charge  
Software Technology Parks of India,

Survey No. 234, Behind Urban Haat,  
Tiruchanur Road Tirupati - 517503  
Andhra Pradesh, India  
Ph: +91-0877-2239262, +91-0877-2239262, +91-9866662901

## **STPI Warangal**

Center-in-Charge  
Software Technology Parks of India,  
Kakatiya IT Park, H.No:2-5-906/1,2  
Circuit House Road, Hanamkonda,  
Warangal – 506001  
Telangana, India  
Ph: +91-870-2446944, +91-870-2446944, +91-9849188833

**CHAPTER - 18: SUCH OTHER INFORMATION AS MAY BE PRESCRIBED  
[SECTION 4(1) (b) (xvii)]**

**RTI APPLICATION FORM 'A'**

To,

The Public Information Officer

\_\_\_\_\_

PIN: \_\_\_\_\_

1. Full Name of the applicant. : \_\_\_\_\_

2. Father Name/Spouse Name: \_\_\_\_\_

3. Permanent Address: \_\_\_\_\_

4. Correspondence Address: \_\_\_\_\_

5. Particulars of the information Solicited;

(a) Subject Matter of Information: \_\_\_\_\_

(b) The period to which information relates: \_\_\_\_\_

(c) Specific Details of Information required:

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6. It is certified that I am a bona fide citizen of India.

7. It is certified that I do fall under the category Below Poverty Line (BPL), and an attested copy of the relevant certificate (issued by the competent authority) is enclose herewith for your information. (\*Please strike out if not belonging to the BPL category).

8. A copy of \_\_\_\_\_ as Identity /Address Proof is enclosed.

9. (i) A fee of Rs. \_\_\_\_\_ has been deposited in the Finance & Accounts Office of the STPI vide Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ ,or

(ii) A Postal Order/Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ is enclosed, or

(iii) The applicant is not liable to pay any fee because he/she is below the poverty line (proof is attached)

**(Please tick one and delete the remaining two options)**

Place:

Date:

(Name & Signature)

Telephone No:

Fax No.:

E-mail Address: